

WIMCO Corp. Subcontractor Plan Room Subcontractor/Supplier Quick Tips

- I. You will receive an email invitation to bid on a project from WIMCO Corp. Your user name is your email address. You will receive a temporary password on your first invitation. Click on either the Yes or No Quick Response links or the "Click here to log in" link. You will then be asked to create a *permanent password. (*first time only).

Invitation to Bid - Test Project Inbox

no-reply@nrinet.com <no-reply@nrinet.com>
Reply-To: thomas_hartis@mcgraw-hill.com
To: wufhart4@gmail.com

[Reply](#) | [Reply to all](#) | [Forward](#) | [Print](#) | [Delete](#) | [Show original](#)

INVITATION TO BID
from WIMCO Corp.

Tom Thumb - Tom Thumb Excavating,
You have been invited to bid on: **Test Project**

Project Name: **Test Project**
Project Address: **12345 Anywhere Lane, Anyplace, NC 12345-6789**
Project Description: **Test Project PDM Quick Tips for Sub Contractors**
Bid Due Date: **12/29/2011 3:00:00 PM Eastern Standard Time**
Project Start Date:
Project Contact: **Chad Fisher**
Phone: [252-946-5175](tel:252-946-5175) -- Fax: [866-352-0729](tel:866-352-0729)
GC Contact Info: **WIMCO Corp.**
2533 W 5th St
Washington, NC 27889

Response [Yes, I want to bid](#)
Click on one of the links to the right [No, I do NOT want to bid](#)
to respond to this ITB. Your response will let us [Click here to log into our Plan Room](#)
know if you intend to bid or not.

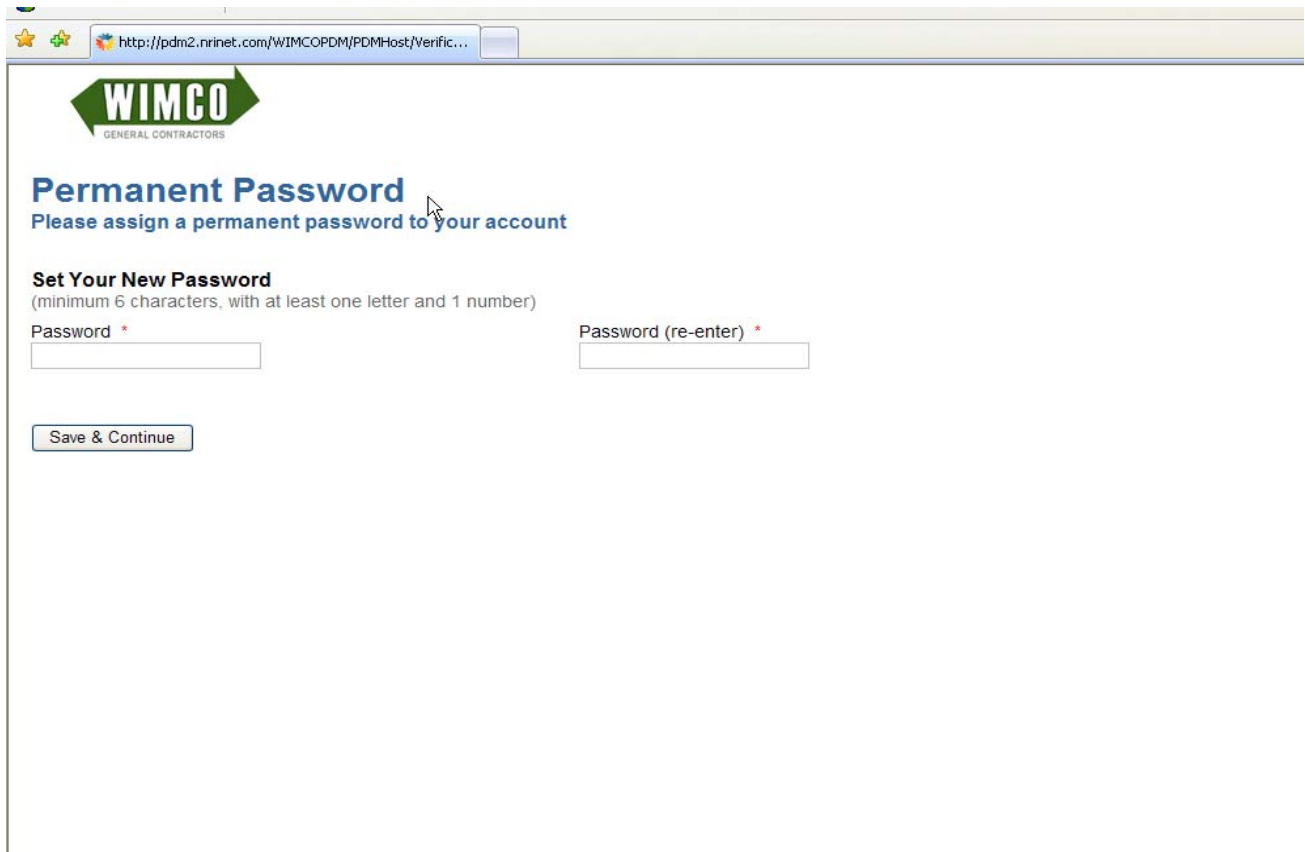
This is a test project. Invitations to bid from WIMCO will come in this format to the email address on file with WIMCO. Please make sure that all of your contact information is current so that you will be able to receive bid invitations. Thank You.

Login Credentials
Your username is: wufhart4@gmail.com
Your Password is: **yo939YO**

Forgot your password?
Follow the link below and then click the Forgot Password button on the Login Page.
[Click here to have your password emailed to you](#)

Windows taskbar: start, NVIDIA Control P..., Project Documen..., Gmail - Invitation ..., Bid Package Docu..., http://pdm2.nr.in...

II. Create a permanent password.



The screenshot shows a web browser window with the address bar containing the URL `http://pdm2.nrinet.com/WIMCOPDM/PDMHost/Verific...`. The page features the WIMCO logo, which consists of the word "WIMCO" in white on a green arrow-shaped background, with "GENERAL CONTRACTORS" written in smaller text below it. The main heading is "Permanent Password" in blue, followed by the instruction "Please assign a permanent password to your account". Below this, the section "Set Your New Password" is displayed, with a note in parentheses: "(minimum 6 characters, with at least one letter and 1 number)". There are two input fields: "Password *" on the left and "Password (re-enter) *" on the right. A "Save & Continue" button is located at the bottom left of the form area.

WIMCO
GENERAL CONTRACTORS

Permanent Password

Please assign a permanent password to your account

Set Your New Password
(minimum 6 characters, with at least one letter and 1 number)

Password *

Password (re-enter) *

III. Verify your contact/company information. This will insure that we have the correct information to contact you. Please note, the system will not allow you to move forward to view the bid until all required information has been entered. Note: Please identify which csi divisions your company can provide services for and work service/geography your company covers. Once you are finished click “Finish & Save”. You will only need to do this on your first invitation.

WINGO
GENERAL CONTRACTORS

Step 1: Review your contact information
Please review the information we have for you and make any of the necessary updates. Thank You.

Tom Thumb
Tom Thumb Excavating
wulhart4@gmail.com

Title
Owner

Address 1 * 2468 Skidoo Lane
Address 2
Zip Code * 98795-4821

City * Bat Cave
State * North Carolina
Country * UNITED STATES

Work Number * (111) 222-3333
Fax Number () -
Mobile Number (999) 888-7777

Make my information searchable to other PDM systems.

Step 2: Send me invitations for...

- 01 General
- 02 Site Work
- 03 Concrete
- 04 Masonry
- 05 Metals
- 06 Wood & Plastic
- 07 Thermal/Moist
- 08 Doors/Windows
- 09 Finishes
- 10 Specialties
- 11 Equipment
- 12 Furnishings
- 13 Special Const
- 14 Conveying
- 15 Mechanical
- 16 Electrical
- 17 Data Com

Step 3: I provide services in...

Work Service Area *

- NC Asheville
- NC Burlington
- NC Durham
- NC Fayetteville
- NC Goldsboro

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IV. After successfully entering your updated contact information and pressing continue, you must agree to the EULA agreement (only once). If you agree, please press “I Agree”. If not, you will not be able to access the portal and should exit at this time.

WIMCO
GENERAL CONTRACTORS

Service Agreement

I Agree Please read and agree to the following service agreement to continue

Please Read Terms of Use

By accessing and/or using the WIMCO Corp website (the "Site"), You accept, without limitation or qualifications, the following Terms of Use:

1. WIMCO Corp maintains this Site for Your personal use, entertainment, information, education, and communication. WIMCO Corp grants You the permission to use and view the Site subject to these Terms of Use.
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11. These Terms of Use will be governed by the law of the State of North Carolina, without regard to its choice of law provisions. Any legal action, suit or proceeding brought by it in any way arising out of these Terms of Use must be brought solely and exclusively in the federal or state courts of the State of North Carolina located in Washington, North Carolina. If any provision of this agreement is held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.
12. WIMCO Corp may at any time revise these Terms of Use by updating this posting. You are bound to any such revisions and should therefore periodically visit this page to review the then current Terms of Use.

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- V. After pressing / Accept, you will be allowed to access the bid section:

The screenshot displays the WIMCO Bid Package Documents web application. The page is titled "Test Project" and includes a navigation menu with "Project Information", "Bid Information", and "Communications". The "Bid Information" section shows the bid package name "Test Project", bid due date "12/29/2011 3:00:00 PM Eastern Standard Time", bid response due date "12/29/2011 3:00:00 PM Eastern Standard Time", and bid package contact "Chad Fisher (WIMCO Corp.) Phone: 252-946-5175". A "My Response" dropdown menu is set to "Bidding". The "Bid Package Documents" section features a "Select All" button and "Upload", "TakeOff", "Download", and "Add to Cart" buttons. A table lists bid package documents with columns for Item#, Name, Rev #, Issue Name, Issue Date, Download, and View. The left-hand navigation pane shows a tree structure of folders: Bid Package Folders, Plans, Architectural, Civil, Electrical, Mechanical, Plumbing, Site, Specifications, and Addenda. A red arrow points to the "+" sign next to the "Plans" folder.

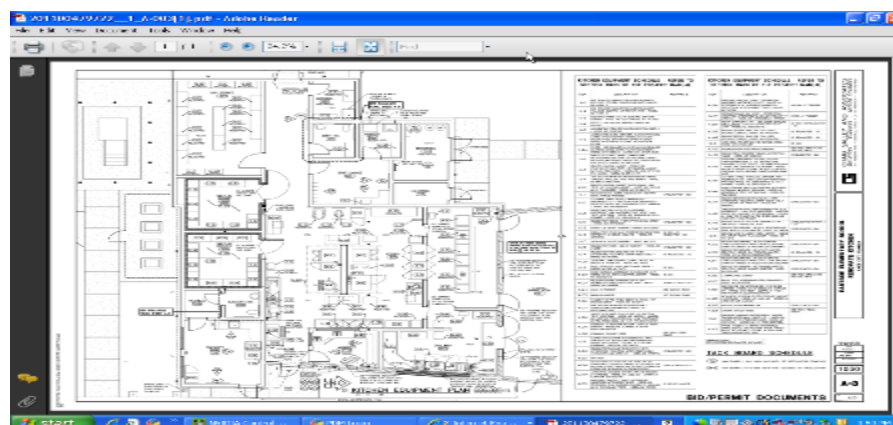
Item#	Name	Rev #	Issue Name	Issue Date	Download	View
	201100479722__1_A-003.pln				Download	View
	201100479722__1_A-004.pln				Download	View
	201100479722__1_A-005.pln				Download	View
	201100479722__1_A-006.pln				Download	View
	201100479722__1_A-007.pln				Download	View
	201100479722__1_A-008.pln				Download	View
	201100479722__1_A-009.pln				Download	View

- VI. Press the + sign beside the Bid Packages folder to expand the selection. Do the same for the Addenda and Specification folders if the + sign is beside them.
- VII. Once you have expanded the Plans folder, you will be able to click on the folder to open to view the drawings which are applicable to your trade.

VIII. To view a plan file you can either click “View” or double click on the file you want to view. The file will open in a .pdf format.

The screenshot shows a web browser window displaying a bid package management interface. A 'File Download' dialog box is open in the foreground, asking 'Do you want to open or save this file?' for a PDF file named '201100479722__1_A-003.pdf'. The background page is titled 'Test Project' and shows a table of bid package documents. A red arrow points to the 'View' button for the first document in the table.

Item#	Name	Rev #	Issue Name	Issue Date	Download	View
	201100479722__1_A-003.ph				Download	View
	201100479722__1_A-004.ph				Download	View
	201100479722__1_A-005.ph				Download	View
	201100479722__1_A-006.ph				Download	View
	201100479722__1_A-007.ph				Download	View
	201100479722__1_A-008.ph				Download	View
	201100479722__1_A-009.ph				Download	View



- IX. You can also download one or multiple files to your computer. There is no charge for downloads. You can select one, multiple or all files for download. To download one file just click on the file name to highlight and click Download. To select multiple files to download hold down the control key (CTRL) key on your computer and click the desired files. Click "Download". To download all files just click on the "Select All" tab and then the "Download" tab.

The screenshot displays the WIMCO Bid Package Documents web application. The interface includes a navigation menu with tabs for Project Information, Bid Information, and Communications. The main content area shows bid details for a 'Test Project', including the bid package name, due date, and contact information. A 'My Response' dropdown menu is set to 'Bidding'. Below this, there are buttons for 'Upload', 'TakeOff', 'Download', and 'Add to Cart'. A table lists the bid package documents, with columns for Item#, Name, Rev #, Issue Name, Issue Date, Download, and View. A 'Select All' button is located above the table. A red arrow points to the 'Select All' button, and another red arrow points to the 'Download' button. The footer of the page indicates it is powered by PDM.

Item#	Name	Rev #	Issue Name	Issue Date	Download	View
	201100479722__1_A-003.ph				Download	View
	201100479722__1_A-004.ph				Download	View
	201100479722__1_A-005.ph				Download	View
	201100479722__1_A-006.ph				Download	View
	201100479722__1_A-007.ph				Download	View
	201100479722__1_A-008.ph				Download	View
	201100479722__1_A-009.ph				Download	View

- X. WIMCO's plan room also allows you access to a free on line takeoff tool. A free tool, OC Planviewer is provided by OnCenter. To access just click on the TakeOff tab. If you don't already have the plan viewer you will be prompted to download the first time you click the TakeOff tab. The free tool allows you to do basic unit counts as well as linear and square footage measurements.

The screenshot displays the WIMCO Bid Package Documents web application. The interface includes a navigation menu with 'Project Information', 'Bid Information', and 'Communications'. The 'Bid Information' section shows details for 'Test Project', including the bid due date (12/29/2011 3:00:00 PM) and bid package contact (Chad Fisher). A 'My Response' dropdown is set to 'Bidding'. The 'Bid Package Documents' section features a toolbar with 'Upload', 'TakeOff', 'Download', and 'Add to Cart' buttons. A table lists documents with columns for Item#, Name, Rev #, Issue Name, Issue Date, Download, and View. A red arrow points to the 'TakeOff' button. The 'Bid Package Folders' sidebar shows a tree view with 'Plans' expanded to 'Architectural'. The page is powered by PDM.

Item#	Name	Rev #	Issue Name	Issue Date	Download	View
	201100479722__1_A-003.ph				Download	View
	201100479722__1_A-004.ph				Download	View
	201100479722__1_A-005.ph				Download	View
	201100479722__1_A-006.ph				Download	View
	201100479722__1_A-007.ph				Download	View
	201100479722__1_A-008.ph				Download	View
	201100479722__1_A-009.ph				Download	View

- XI. Please remember that it is very important that you communicate to the WIMCO estimating team as soon as possible whether you will be bidding jobs that you have been invited to. You can do this in two different locations when responding to a invitation to bid. The first is to use the “quick response” link which is included on your invitation..

The image shows two overlapping screenshots. The background is an email client window displaying an "Invitation to Bid - Test Project" from WIMCO Corp. The email header includes the sender "no-reply@rnrinet.com" and recipients "thomas_hartis@mcgraw-hill.com" and "wfhart2@gmail.com". The main body of the email contains project details: "Test Project", address "12345 Anywhere Lane, Anyplace, NC 12345-6789", bid due date "12/29/2011 3:00:00 PM Eastern Standard Time", and contact information for Chad Fisher at WIMCO Corp. A yellow response box contains two links: "Yes, I want to bid" and "No, I do not want to bid". Below this is a green notice: "This is a test project. Invitations to bid from WIMCO will come in this format to the email address on file with WIMCO. Please make sure that all of your contact information is current so that you will be able to receive bid invitations. Thank You." At the bottom, login credentials are provided: "Your username is: wfhart2@gmail.com" and "Your Password is: [Enter your McGraw-Hill Network password]". A red arrow points to the "Yes, I want to bid" link.

The foreground screenshot is a web browser window titled "Notification Quick Response - Windows Internet Explorer provided by The McGraw Hill Companies". The address bar shows the URL "http://pdr2.rnrinet.com/wimcodb/PDMHost/QuickResponse.aspx?RID=708". The page content includes the heading "Notification Quick Response Page" and a message: "Notification Quick Response Thank you for your response." It lists the project name as "Test Project" and the response as "Yes, I want to bid". A link is provided to view the bid package: "Click here to login and view more information".

XII. The second is located inside the plan room in the Orange “My Response” box. Using the drop down box you can respond or change an earlier response.

The screenshot displays a web browser window titled "Bid Package Documents - Windows Internet Explorer provided by The McGraw-Hill Companies". The address bar shows the URL: <http://pdm2.nrinet.com/WIMCOPDM/PDMSubTheme/BidPackages/BidPackageDocuments.aspx?pid=394DF75F-62F7-4195-9C>. The page features the WIMCO logo and a "Test Project" header. A navigation menu includes "Project Information", "Bid Information", and "Communications". The "Bid Information" section displays the following details:

- Bid Package Name:** Test Project
- Bid Due Date:** 12/29/2011 3:00:00 PM Eastern Standard Time
- Bid Response Due:** 12/29/2011 3:00:00 PM Eastern Standard Time
- Bid Package Contact:** Chad Fisher (WIMCO Corp.) Phone: 252-946-5175

A red arrow points to the "My Response" dropdown menu, which is currently set to "Bidding". Below this, there is a "PROJECT ALERTS" section with a button labeled "Alerts ON".

The "Bid Package Documents" section includes a "Select All" button and buttons for "Upload", "TakeOff", "Download", and "Add to Cart". A table lists the documents:

Item#	Name	Rev #	Issue Name	Issue Date	Download	View
	201100479722__1_A-003.pln				Download	View
	201100479722__1_A-004.pln				Download	View
	201100479722__1_A-005.pln				Download	View
	201100479722__1_A-006.pln				Download	View
	201100479722__1_A-007.pln				Download	View
	201100479722__1_A-008.pln				Download	View
	201100479722__1_A-009.pln				Download	View

A note at the bottom of the table states: "* NOTE: Select multiple documents by holding down the Shift or Ctrl keys". The page is powered by PDM. The Windows taskbar at the bottom shows the Start button, several open applications (NVIDIA Control Panel, PDM Login, Internet Explorer), and the system clock showing 3:57 PM.